

July 14, 2009
PAACE Board Meeting
Conference Call 10 a.m. – 12 p.m.

Attendance: Diane Inverso, Lori Keefer, Henry Wardrop, Anita Cola, Bill Schaffer, Bootsie Barbour, Susan Adams, Martin Senger, Cathie Whitmire, Lori McMonigal, Katherine Vastine, Kim Rossman, Mary Anne Varacalli, Shawn Barnum, Randy Bacon, Mary Mingle, Colleen Duran, JoAnn Weinberger, Sheila Sherow, Susan Mansuetti, Eileen Kocher

Absent: Tana Reiff, Monica Shields, Cheryl Hiester, Alex Dow, Bob McNeill, Gary Dean, Chuck Klinger, Kate Shaw

The meeting was called to order at 10:00 a.m. and attendance was taken. The June minutes were reviewed and Lori moved to approve them. Randy seconded and the motion carried.

Treasurer's Report: Bill reviewed the treasurer's report and addressed some of the issues that we talked about in June. He has reconciled all expenses with the check register, the Hershey Lodge itemized bill and other invoices. He has reconciled the 09 report which is now in agreement with Monica's report. He will meet with accountants on Friday and is working on collecting on 3 membership checks with insufficient funds, completing the audit and filing taxes on or before August 15th. Some suggestions for the future included electronic reminders regarding bill payment or an estimated time of arrival for certain bills. Bill also said that we need a physical address for PAACE. We should think about what that should be. He also said that non-profit status can't move forward until the by-laws are taken care of and he will assist in any way possible. Bill also thanked Diane for the opportunity to be involved with PAACE.

Diane asked for comments about the new treasurer's report format and they were very positive. Diane also thanked Bill for his hard work in his time as treasurer.

JoAnn moved to approve the Treasurer's Report. Kim seconded and the motion carried.

Other Board Reports: Bill moved to approve the board reports. Lori seconded and the motion carried.

Other Business: Diane informed board members that Suzanne, Jim and Bill had to leave the board due to other work duties.

Danielle Blanchard said a few words about herself and Diane recommended Danielle for Membership Chair. Lori moved to approve Danielle as Membership Chair. Cathie seconded and the motion carried.

Sara Ward introduced herself and Diane recommended Sara for Technology Chair. Kim seconded and the motion carried.

Diane then discussed the idea of Alex Dow becoming PAACE Treasurer, but mentioned that two people from the same organization can not be on the Executive Board at the same time. Diane asked the board to wave this policy due to the need for an interim Treasurer. Henry moved to wave this policy at this point. Randy seconded and the motion carried with Lori abstaining.

Mary Anne moves to approve Alex as Interim Treasurer. JoAnn seconded and the motion carried with Lori abstaining. As of 8/01, Alex will start receiving bills, etc.

With Alex becoming treasurer, someone needs to assume these responsibilities. JoAnn, Diane and Bootsie support and recommend Marcia Anderson and Lynn Watson to assume these duties.

Mary Anne made a motion to approve Marcia and Lynn as co-representatives. JoAnn seconded and the motion carried.

The Bureau is re-constituting the Interagency Coordinating Council and the Board recommended Diane as our representative.

Diane received the templates for PAACE awards and sent them to the Board and we also received an email from Chuck Klinger stating the procedure for nominations and he asks for committee members to help with this task. Please contact Chuck if you wish to assist him in the nomination process.

Sheila spoke about the research project and asked how we thought we should proceed with this. There have been many changes since we last spoke about it. The consensus was that at this point in time, we need to think about the issues revolving around the health of PAACE and the organization. The Board felt that time was needed to explore possibilities and recommendations. Sheila volunteered to get some members together and bring some ideas to our next meeting. Martin, Bootsie, and Kim volunteered to work with Sheila on this.

Colleen asked the Board to consider items that should be included in a PDF file in response to Shawn's request for current information regarding PAACE. Please have these suggestions sent to her by July 17.

Lori spoke about PAACE Midwinter Conference and explained that registration will be more expensive but will include two lunch buffets and four snack breaks and rooms at the Penn Stater are \$30 less than Hershey. She is also looking into getting a bus that will help transport people for a cost from Philadelphia or maybe some other key locations.

On Wednesday evening, there will be a pizza/networking event for \$15 and the banquet will cost approximately \$30 and will include some type of entertainment. The Verizon contribution is \$5000 more than last year and Lori is still working on raising another \$7000. She is anticipating 600 attendees.

Two luncheons are included in the registration fee, so everyone will have those two opportunities to be together. For this reason, Lori recommends that the student and teacher awards be given at the luncheon on Wednesday and the reaction to this from the Board was very positive.

Diane mentioned that she has concerns revolving around expenses surrounding award winners and guests. Katherine also voiced a concern with a possible conflict between the Goodling Award and the teacher awards.

Diane asked the divisions to think more about this, review and revise the form that the Bureau has used as criteria for nominations and we'll discuss this in August. Bootsie, Martin, Kim and Lori M. volunteered to tackle this.

Lori asked JoAnn about ideas for how to handle the policy sessions. JoAnn suggested that Art Ellison be invited as a presenter for the policy session. JoAnn will check with Art to see if he is available.

Lori suggested that the Board plan to attend the pizza networking event and a short meeting following. The Board may be asked to facilitate some kind of networking ideas or topics at this networking event. It was suggested that Art Ellison be invited to the pizza event to speak about advocacy issues and then the networking could revolve around advocacy issues.

Lori also suggested moving the Keynote Address to the Thursday luncheon. The Joan Leopold and Outstanding Adult Educator awards would still be included during the Thursday evening banquet. Comments were positive revolving around these suggestions as well.

The RFPs will be posted to the website shortly and the deadline will be October 1.

JoAnn encouraged everyone to contact legislators again. Diane sent the Pro-Literacy Link with legislators' information to the Board and the Membership.

The next meeting will be on August 11, 2009.

Diane moved to adjourn. Martin seconded and the meeting adjourned at 12:15 p.m.

Respectfully submitted,
Anita Cola
Secretary

