

**November 11, 2008**  
**PAACE Board Meeting**  
**Conference Call**

**Present:** Tana Reiff, Diane Inverso, Bill Schaffer, Anita Cola, Randy Bacon, Kim Rossman, Mary Anne Varacalli, Mona Shields, Susan Adams, Cheryl Hiester, Suzanne Webster, Destiny Long, JoAnn Weinberger, Sheila Sherow, Alex Dow, Jim Yeager, Becky Wagner, Lori McMonigal, Bob McNeill

**Absent:** Lori Keefer, Martin Senger, Cathie Whitmire, Susan Mansuetti, Katherine Vastine, Bootsie, Barbour, Ulicia Lawrence, Gary Dean, Eileen Kocher, Chuck Klinger, Debbie Hrach

**Guest:** Henry Wardrop

Tana called the meeting to order at 10:05 and attendance was taken. Mona spoke briefly about her report which included her progress on conference planning, registration, communication with vendors and Hershey staff.

JoAnn moved to approve the October meeting minutes. Randy seconded and the motion carried.

Bill reviewed the Treasurer's Report and took questions from the board. A suggestion was made to change the format of the report to make it more reader friendly and Bill will follow up on that.

Diane moved to approve the treasurer's report. Becky seconded and the motion carried.

Diane moved to approve the board reports. JoAnn seconded and the motion carried.

**Old Business:**

- Upon further investigation with HSBC, Bill discovered that a business location needs to be maintained within 25 miles of a branch office. Since this does not apply to PAACE, Bill moved to open a \$50,000 CD with ING for 6 months with a laddering option. After some discussion regarding laddering (6, 9, 12 month CDs, reinvesting on a 3 month cycle), JoAnn seconded and the motion carried. The ad hoc investment committee will discuss laddering options.
- Tana asked that Division Directors pursue sponsors for their Friday lunches at the conference from publishers, etc., and that we work with and contact Mona regarding any new exhibitor prospects. PAACE currently has major sponsorship commitments

- from Dollar General, Steck-Vaughn, CTB McGraw-Hill, Verizon, and UPS.
- Concerning the TLC-PAACE relationship, Kim reported that some wording in the TLC bylaws indicating that TLC is an independent 501(c)(3). Tana wanted to ensure PAACE has no liability regarding TLC, which functions as a PAACE Division. It is similar to the relationship with CEA/PA, which functions as PAACE's Continuing Higher Education Division, except, as Mary Anne pointed out, CEA/PA shares membership dues with PAACE.
  - Tana met with Dr. Kate Shaw, Deputy Secretary for Postsecondary and Higher Education at the PDE and the PDE Higher Education representative on the PAACE board. Tana's perception was that Kate was very informed regarding ABLE/L&I. Tana was assured that the Bureau of ABLE could not be moved to another Department without legislation, which would require hearings, and that we should continue to mobilize people to talk to legislators and explain the ramifications of the change. We should email Tana and JoAnn with any contacts we make.

**New Business:**

- Mary Ann moved to approve the slate of officers as presented by Debbie Hrach.  
Second Vice President: Henry Wardrop  
Secretary: Anita Cola  
Treasurer: Bill Schaffer  
Central Regional Rep: TBA  
Becky seconded and the motion carried. Tana will follow up with a Central Regional Rep as soon as a candidate is found.
- Our next meeting will be on December 9, 2008, PSU, Keller Building, Room 409.

At 11:40a.m., Mary Anne moved to adjourn. Diane seconded and the motion carried.

Respectfully submitted,  
Anita Cola  
Secretary