

PAACE April Board Reports

President's Report

This past month I have worked on a few things.

- Early in the month I had engaged the Executive Committee for their input on the Tuition Relief Act that Kate Shaw had mentioned at the PAACE Conference in February. Lori Keefer and I spoke with Dr. Shaw about the Act. From that conversation two things were planned.
 - Online petition from PAACE supporting the Act
 - Letters would be sent to key legislators by the PAACE President
- I assisted in reviewing the PAACE newsletter.
- I worked with Henry in reviewing the Operations Manual for our assigned areas and coaxed my colleagues to complete and submit their comments and ideas about the Manual
- Last month's minutes were reviewed
- On 3/27 I met with Monica and Bill to have a fiscal discussion and planning meeting. We met for 4 hours and discussed fiscal protocols and identified areas that we still need to address. I will let Monica and Bill report on the areas they will be researching, developing and planning.
- On May 5th the Bureau will have their Success Stories event. Mary Cain shared the information with me on the awards. PAACE will continue to sponsor the Larry Goodwin Award this year (it entails obtaining a plaque and the issuance of a \$100 check) and the GED high scorer award (\$100 check – plaque comes from GEDTS). The GED high scorer is Tyler O. Smith. The Goodwin winner is Robert Horning.
- Becky Wagner has submitted her notice on leaving the post for the Eastern Regional Representative. Work has begun on looking for her replacement.
- In a correspondence from Carol Shefrin she shared a lovely letter that she had received from a past PAACE president, Marlowe Froke. He was very complimentary about the work of PAACE and his disappointment that he could not join us at the conference this year. Carol has also agreed to send out to the Past Presidents the newsletter (some via email and some via snail mail) for anyone they had current contact information.
- Participation for me with the Budget and Fiscal Affairs Committee happened this week.

Diane C. Inverso
Director of Education
Mayor's Commission on Literacy
1901 Vine Street, Ground Floor
Philadelphia, PA 19103
MCOL ph # 215.686.5250
Voice Mail # 215.686.5253
inversod@freelibrary.org

1st VP Report

I met with Monica to go over some ideas for the 2010 Midwinter Conference. We tried to get some figures for comparison from the Lancaster Convention Center, but that facility was booked for the dates that we needed for 2010. During our discussion, Monica and I discussed some ideas related to theme, some ideas for the exhibit hall, honorary chair, session content, etc. I will begin to put together some committees to work on specific aspects of the planning for the conference and will solicit help from the membership for these or from people who have expressed interest in helping with the conference.

I will be on the call on Tuesday.
Lori

2nd VP Report

Working with the other Executive Committee members we established a procedure for the various divisions to share any questions or concerns they may have between PAACE Board meetings. Basically the divisions would contact me, I would discuss the concerns/questions with the other Executive Committee members during our telephone conversation prior to the Board meeting. We can then decide if we can answer the questions and I would get back to the division that had the question/concern or if need be take it to the PAACE board meeting.

Have reviewed the goals of the divisions and compared to the strategic plan; the goals from the divisions line up with our strategic plan in two areas:

Member Service
Professional Development

Signed the tuition relief petition.

Henry

Treasurer's Report

Talking points:

1. Motion made to change the mileage reimbursement to match the IRS standard mileage allowance.
2. Motion made to change accounting firm to Beck, Gogolski, & Co, Inc. to audit books and prepare non profit corporation return for 2008.
3. Motion made to institute meal reimbursement up to \$35 in a 24-hour period. Itemized receipts are required. Alcoholic beverages will not be reimbursed.
4. Motion made to institute hotel reimbursement up to \$100 in metropolitan areas (i.e., Philadelphia, Harrisburg, Pittsburgh, & State College) and outlying areas up to \$80 per night. These reimbursements do not include tax.

Changes in Policy (motions not required to be made)

1. Bills and reimbursements received by the 15th of the month will be paid and mailed by the 20th.
2. Bills and reimbursements received by the 30th/31st of the month will be paid and mailed by the 5th.
3. For reimbursements, itemized receipts are required and must be attached to the expenditure form.
4. Treasurer will email confirmation of receipt of reimbursements and confirmation of mailing on the day that items are received and mailed.
5. All deposits are to be forwarded to Monica.
6. The reimbursement form will be finalized for implementation in May.

Thanks,
Bill

Legislative Report

Three critical issues have been brought to the members' attention:

State Appropriations: Postcards were sent to all programs for their completion and forwarding to state senators and representatives

Tuition Relief: An electronic petition is available for signatures

Federal Appropriations: Request for calls, emails, or faxes to Congresspersons and Senator Specter re increasing the federal appropriation to \$750 million.

I will be on the conference call for the first 45 minutes.

JoAnn

Corrections Ed Report

Good morning fellow Board Members, the Corrections Education Division is currently involved in the unification of all correctional education programs throughout the Southwest region. Through the SWPDC the Corrections Network is reaching out to the various State Correctional Institutions and the Community Correctional Facilities as well as all the County Jails or Prisons to join with us to bring continuity, credibility and recognition to what we do inside locked doors and barbed wired fences. It is our hope that the trainings listed in ECampus and the PDC Events bulletin will interest enough practitioners in the field to get involved and strengthen the voice of Corrections Ed. We are looking forward to joining with the NWPDC and eventually the entire state to enhance and share what we have learned. I'm excited for the possibilities of what can happen when there is a united effort! Thank you all for your continued support!

Randy

PAACE Bureau Report

Michael Westover and the Bureau of ABLÉ would like to thank the PAACE board for supporting the Tuition Relief Act.

I am unable to participate in the call this month.

Susan Mansuetti | Family Literacy Advisor
Bureau of Adult Basic and Literacy Education
Pennsylvania Department of Education
333 Market Street, 12th Fl. | Harrisburg, PA 17126-0333
Phone: 717.787.6344 | Fax: 717.783.0583
smansuetti@state.pa.us | www.pafamilyliteracy.org

TLC Report

TLC has announced the Outstanding Tutor of the Year – Celia Reynolds of Washington County Literacy Council. She will be honored on May 5 with the Success Stories.

No other news to report at this time.

I plan on participating in the conference call.

Have a great week!!!

Kim

Western Regional Rep Report

I sent a follow up email to the Western Regional PAACE members about some of the advocacy efforts that were previously mentioned. Specifically I:

- gave a reminder to distribute and mail in PAACE advocacy post-cards
- asked members to consider viewing and signing the Tuition Relief Act petition
- asked members to contact their federal congressperson to request \$750 million in federal spending

Thanks to Jim for getting us the regional member list, and thanks to JoAnn for updating us about these initiatives and for helping me with the points in the email.

I will be on the call on Tuesday.

Thanks.

Alexander Dow

Budget and Fiscal Affairs Committee

I participated in the conference call on April 7 of the committee, into which the ad hoc "investment committee" has been folded. We discussed tax preparation, audit, reporting requirements, CDs, and other fiscal matters. Bill Schaeffer will fill in the board with the details.

--

Tana Reiff
TIU Community Education Services
Immediate Past President, PAACE

Family Literacy Division Report

I provided information, website resources and encouraged family literacy programs to participate in the 2009 PA One Book campaign and to celebrate the Week of the Young Child April 19-25, 2009.

I will be able to participate in the conference call.

Katherine

ABSE Report

I have contacted, randomly, email addresses of ABSE practitioners to remind them to complete and forward post cards to state senators and representatives. Also, I have printed the tuition relief information and given to administrators in the NW. Again, I have emailed random names to remind people to sign the electronic petition.

The division goal was to provide professional development in the area of reading. I have been actively been talking to teachers about their concerns and needs about this topic. I have been collecting information and ideas as to how it would be best to achieve meaningful objectives with this goal.

I will be on the first 30-45 of the conference call.

Bootsie

Membership Report

E-mail notices were sent at the end of March to all members who registered but have not yet paid for their PAACE memberships. Monica is checking on some payments received that haven't matched up with names.

We need to decide what information we need from GiftTool so we can see what needs to be done to gather it.

I plan to be on the beginning of the call.

Suzanne

Communications Report

This report is on behalf of Colleen Duran, Communications Committee Chair. The Spring edition of PAACE news has been published and notification has been sent out to the board members and membership. Handouts and photos from the Midwinter Conference have been posted online. An email was sent out to members with the link. In addition, Monica sent out a message about the handouts/photos to conference attendees since not all may be PAACE members. An online petition was created for the Tuition Relief Act. JoAnn provided content to update for the advocacy page. This page was updated and now includes information about upcoming appropriations advocacy needs, a link to the Tuition Relief petition, and successful advocacy efforts in the past. Colleen shared that she will be back at work in mid-April and able to resume her PAACE duties at that time.

Destiny Long
TIU 11 Community Education Services
dlong@tiu11.org

By-Laws Report

Hello all,

I have asked Kim Rossman and Lori Keefer to be a part of the committee to review and recommend changes to the By-Laws. Since Lori will be primarily focused on the conference, it would be a good idea to have one or two other volunteers from the board work with us.

If you are interested, please let me know.

I will not be on the conference call on Tuesday, as I will be visiting my-in-laws in sunny Florida. Someone has to do it!

Happy Easter and Good Pesach!

Best,

Bob

Robert F. McNeill

Director,
Continuing Education
Delaware Valley College
215-489-4888-office

ESL Division Report

Hello everyone,

The following are the things that our division has been working on this month.

1. We're going to have a PAACE (ESL/ABSE/Advocacy) table at the NW/SW Interregional conference in June.
2. We've started a dialogue with potential presenters for the 2010 MWC.
3. We are investigating creating a statewide listserv for ESL practitioners.
4. We are in the process of amalgamating and mining the session evaluations from the 2009 MWC for pertinent information that will help in preparing for 2010. (possible presenters/hot topics, etc)

I plan to be on the conference call on Tuesday.

Respectfully submitted,

Cathie Whitmire

E. C. Whitmire
Hispanic American Council of Erie
554 E. 10th Street
Erie, PA 16503
(814) 455-0212 x 330
ecwhitmire@earthlink.net